



Friends of Petersfield Heath Generic Hazard & Risk Assessment Page 1

Risk Assessment Number:

02

Operation /Task being assessed: Standard Work Party

Assessor name	Jordan Bleach	Date completed	10/08/20	Review date	10/08/21
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	Define the potential hazard / harm	Indicate who might be harmed		State the actual control measures in place to reduce the risk	Severity	Frequency	Risk Rating
		Workers	Members of the Public				
1	Cuts & abrasions from hand tools	✓	✓	A safe working distance must be kept when working with sharp tools, a minimum of 5 metres for short handled tools (i.e. loppers & bowsaws) and 8 metres for long handles tools (i.e. slashers & scythes). Personal Protective equipment (PPE) must be worn at all times. This includes gloves & sturdy / steel toe caped boots. Keep tools not in use in a central location, away from individual workers. Work in teams of two (minimum).	4	X 2	= 8
2	Machinery Use	✓	✓	A safe working distance must be kept between the machinery operator and other workers/members of public. <i>Note: For Brushcutter safe working distance is 15 metres due to flying debris</i> . Machinery operator must wear appropriate PPE (ear defenders, visor, helmet, gloves, steel toed boots). Nearby workers should also be wearing ear defenders.	4	X 2	= 8
3	Weather	✓		Appropriate weatherproof clothing must be worn. Wooded areas should be avoided if winds reach excess of 45Mph. Extra care must be taken with footing in wet weather conditions, ensuring proper footwear is used. The task should be postponed should weather be too extreme (subject to task leader discretion).	3	X 2	= 6
4	Slips, trips & falls	✓	✓	Clear working area of any obstructions prior to beginning work. Wear appropriate sturdy footwear. Take additional care in wet weather. Keep pathways clear to avoid trip hazards for both workers and members of the public.	2	X 3	= 6
5	Cuts & abrasions from plant material & debris	✓		Wear appropriate PPE (i.e. gloves) when handling sharp or thorny plants. Be aware of litter/debris amongst vegetation and wear gloves when disposing of.	2	X 3	= 6
6	Members of Public	✓	✓	Be aware of surroundings. Put up FoPH Flag to alert public to ongoing work party. Use cones to close area if necessary.	3	X 2	= 6
7	Terrain	✓		Be aware of uneven terrain. Wear appropriate footwear. Maintain awareness of surroundings.	2	X 2	= 4

Severity Rating

1. Trivial injury
2. Requires first aid and one day off
3. 'Minor injury' three days off
4. Fatal, Disabling Multiple Injury

Frequency Rating

1. Improbable – Unlikely though conceivable
2. Possible
3. Occasional
4. Regular

Risk Rating

- 1 – 5 Acceptable risk. No remedial action necessary
- 6 – 8 Control or further control measures necessary
- 9 – 16 Activity not to take place until a full review can be carried out, the risk has been reduced, control measures are in place and a new assessment has been completed.

Declaration: (Note) This risk assessment is subject to alteration whenever the task in question is undertaken and/or completed.

I have carried out this 'generic' hazard and risk assessment on the date as specified. I consider that the hazards and risks identified are acceptable providing that the control measures (and if specified any additional control measures) are implemented.

Name of person responsible for completion Jordan Bleach

Signature Jordan H. Bleach