

# Friends of Petersfield Heath

## CONSTITUTION

1. The group shall be called "The Friends of Petersfield Heath".
2. The aims of the group are:
  - to act in an advisory capacity to Petersfield Town Council on matters relating to the progress of the implementation of the Petersfield Heath Management Plan 2017-2021.
  - to make recommendations to Petersfield Town Council on possible amendments to the Heath Management Plan.
  - to formulate a volunteer labour group in order for additional works to be undertaken from a schedule of works agreed by Petersfield Town Council so as to complement the maintenance work carried out by Petersfield Town Council's grounds maintenance contractors.
  - to use available funds towards the improvement of the natural environment of the Heath.
3. To fulfil these aims:
  - a) The group will undertake practical conservation work on Petersfield Heath.
  - b) Other activities, in furtherance of the aims or for the benefit of the group, shall also be undertaken from time to time as the members see fit.
  - c) Money shall be raised when necessary for carrying out the aims of the group.
  - d) The group shall liaise with the South Downs National Park Authority (SDNPA), as necessary, to ensure any recommendations made to Petersfield Town Council are consistent with the SDNPA's heathland strategy
4. Membership shall be open to anyone interested in taking part in the work of the organisation. The organisation shall hold an Annual General Meeting (AGM) in May or June each year at which a committee shall be elected, comprising a maximum of 15 members, including officers. Committee members will serve for one year and may be re-elected at each AGM.
5. The committee shall meet at least three times per a year to discuss the organisation's policy, administration and operation. Six members will form a quorum.
6. The committee shall appoint such officers as are required to run the organisation including a chairperson, a treasurer and a secretary. These officers shall be in charge of running the organisation but shall be accountable to the members. They shall hold office for not more than three years but may be re-appointed at the end of each period of service. In the event that one of the officers becomes unavailable on a long-term basis, the committee shall have the power to appoint an unelected replacement officer, who would not be entitled to vote until he/she had been formally elected at the AGM.
7. There shall be an annual subscription to help pay necessary expenses, to be fixed at the Annual General Meeting at such rate as is from time to time thought adequate.
8. Accounts shall be kept by the Treasurer and made up to 31st March each year, submitted to an independent inspection and approved at the Annual General Meeting.

9. Consent to dissolve the organisation shall be obtained by a vote of at least 2/3 majority of those members attending an AGM or Extraordinary General Meeting (EGM). If the organisation shall by general consent of its members, cease to exist, all assets shall pass to Petersfield Town Council and/or another body or bodies chosen by a 2/3 majority of those members attending the AGM or EGM.
10. This constitution shall only be altered by consent of a majority of the members of the organisation attending an Annual General Meeting.